

## **Credit Card Payment Policy**

### Event Registration and Sponsorship

AICUO will accept payment for registration fees by credit card. All credit card payments must be made using the payment link listed for each specific event.

### All Other Payments

AICUO will not accept credit card payments for membership dues (both institutional and affiliate) or any other charges, except with the additional payment of a convenience fee equal to the credit card processing cost of the charge.

### Refund Request

If an error has occurred in registration for an event or if your credit card has been charged in error, please contact AICUO at (614) 228-2196.